



Now, SEND us your form or call us!

→ **Don't worry that you are signing away all of your free time! We want to be sure we match your interests and volunteer time with our needs! You can "TRY ON" any of the teams at any time to see if you would like to make a longer commitment.**

CONTACT Meg or Stephanie at any time!

Would you be interested in leading or co-chairing one of the teams you selected on pages 6 or 7?

- Yes**
- No, Maybe later**
- No, Never**

Ottawa Area Chamber of
Commerce & Industry

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Thank You!



Chamber Volunteer Opportunities

**The
Chamber
Needs
You!**



"...volunteering for the Chamber is a great way to build relationships and business contacts while helping fellow businesses..."

_____ **Member Services Team** assists us in adding value to the Chamber membership through services, programs, products and resources while retaining and growing the membership.

Team currently meets 2nd Thursday of the month, at 9:00am.

_____ **Public Policy Team** serves as a non-partisan action committee. The team serves our members by researching issues and providing information that is of importance to the Chamber's membership. On occasion this committee may make recommendations to the Board of Directors to take action to endorse or not-endorse certain issues.

Team currently meets 1st Thursday of the month, at 12 noon.

_____ **Project Development Team** The Chamber needs creative & innovative people to help create a steady stream of non-dues income to support and increase the programs, benefits and services provided to our members.

Team meets monthly.

_____ **Farmers Market Volunteers** are needed to help at the Ottawa's Old Town Farmers Market Saturdays from May — October. Volunteers help with all market related programs including kids' day projects, assisting guests on the grill and other special events. Volunteer for one week or the whole season! No experience needed!

Are interested in volunteering your time and talent on one or more of the following teams? Check all that interest you.

Business Expo Planning Team

Help us plan this inaugural event! We will be partnering with ONYX to create a family friendly event. Want to help promote services, products, shopping and dining in Ottawa and the surrounding area? This team is for you!

Planning begins November thru event.

Annual Dinner Planning Team

Help us organize our first-class annual program featuring a wonderful dinner, great support from our sponsors and the unique touches that make it a very special evening. (May)

Planning begins March thru the event.



Welcomeburger Planning Team

Help us make this fun and casual community picnic better every year! The Chamber has sponsored this event for 43 years! We need you to help us keep this wonderful tradition alive! (July)

Planning begins April thru the event.



Golf Outing Planning Team

Like golf? Join the team as they execute a golf outing for Chamber members which is first, a fun networking event, second, a source of non-dues revenue for The Chamber, and third - a very distant third, a competitive sporting event. (September)

Planning begins June thru the event.



Want to make a difference?

Chamber volunteers are real players in helping develop and execute strategic policy initiatives, plan events and in supporting outreach and business development programs.

Want to volunteer your time and talent?

All members in good standing and anyone on their staff are invited to volunteer their time to accomplish Chamber initiatives.

Sign up today!

You may either fill out this brochure and return it to a Chamber representative in person or by mail (633 LaSalle Street, Suite 401, Ottawa, IL 61350) or fax (1-815-433-2405) or go to our website at www.ottawachamberillinois.com.

Start HERE

Name _____

Phone _____

Email _____

The Chamber's goal is to match your interests with our needs.

Are you interested in making a time commitment to attend a regularly scheduled meeting?

Yes, Turn to page 6

AND/OR Would you like to donate your time and skills on an as-needed basis?

Yes, Turn to page 5

Check off any of these areas that interest you.

- Promoting Ottawa to prospective residents and businesses
- Developing leadership skills and experience
- Addressing legislative Issues that affect our businesses and community
- Developing Ottawa for tourism
- Providing products and services that enable business growth
- Meeting new people
- Fundraising
- Planning events
- Having fun

No check marks but still want to volunteer your time and talent? List below any additional skills/talents/experience that you are interested in contributing to our organization.

Would you like to take advantage of a volunteer opportunity to use as a stepping stone toward a more prestigious leadership position?

Yes No

How can we help? _____

Are interested in volunteering your time and talent to help us accomplish any of the following tasks?

E&R Advisors!

- Thinking of topics and speakers for our Educate & Relate programs?
- Securing locations and catering for these events?
- Would you be able to attend and help set up or with registration?

PRoductivity PRomoters!

- Providing updates and enhancements to our website on a bi-monthly basis?
- Writing press releases?
- Writing articles for our newsletters?
- Assisting in developing our Community Resource Guide?

Greeters!

- Attending events and getting to know newcomers?
- Becoming a "buddy" to new members in their first year?
- How many "buddies" would you like? _____

Taskmasters!

- Assembling packets for prospective developers and residents?
- Assisting with mass mailings (folding, stuffing, labeling, etc.)?