

Ottawa's Old Town Farmers Market 2014 Contract

Welcome to Ottawa's Old Town Farmers Market! We are excited for the 2014 market season and look forward to a bountiful summer!

All persons intending to sell in the Farmers Market must, prior to participation in the Market, file an application with the Ottawa Area Chamber which verifies that they are the actual grower or producer of the specific items which they intend to sell in the market. Applicants must complete Vendor Application forms before set approval will be granted.

Applicants must fall under one of the following categories:

1. Fresh Fruit and vegetables – farmers or suppliers of local fresh fruit and produce
2. Horticultural products – plant and nursery items (for example: bedding plants, trees, mulch, vines)
3. Food processors – food items hand processed by vendor applicant (for example: baked goods, dairy products, salsa, herb dips, jams/jellies, teas, candies)
4. Local artisan “hand crafted” items – artisan items handmade or designed by vendor applicant (for example paintings, jewelry, decorative items, handmade stationary, soaps, candles, face painting). No work which has been made with commercial kits, molds, patterns or plans for prefabricated pieces is allowed
5. Local, charities or service organizations that wish to increase awareness by distributing information or that wish to raise funds through the sales of items. Fund raising items must be listed on application and approved by Market Manager prior to market. Limited to two (2) organizations per weekly market.
6. Educational and entertainment opportunities (for example: how-to clinics, question/answer sessions, musicians, dance troops)
7. Participation is open to all 18 years of age and older

Ottawa Area Chamber of Commerce & Industry
633 LaSalle Street, Suite 401
Ottawa, IL 61350
815-433-0084 office 815-433-2405 fax
info@ottawachamberillinois.com

Date: _____

Business Name: _____

Owner's Name: _____

Owner's Address: _____

City: _____ State: _____ Zip: _____

Cell phone: _____ Alt. phone: _____

Email Address: _____ Website: _____

IL Business Tax number (attach current copy) _____

Do you have a valid driver's license? () Yes () No If yes, issuing State _____

Drivers License number _____ Expiration Date _____

Farmers Market Series/Fee (per vendor space)

Full payment of vendor application fee must be included with application.

Each Vendor space is approximately 20' long x 10' deep or 10' long x 10' deep on Jackson Street. Vendor space is on the street (Jackson Street will be blocked off at Columbus on the East and LaSalle on the West.) and starts from the curb towards the center of the street. Please see Rules and Regulations for parking requirements. Vendors are permitted to sell products out of a trailer or truck and will be assigned space based on contract submittal. **Space size may be reduced during special event weekends.**

_____ \$160.00 Full Farmers Market schedule (20' x 10' space)
(21 Saturdays and Sunday of Riverfest)

_____ \$100.00 Full Farmers Market schedule (10' x 10' space)
(21 Saturdays and Sunday of Riverfest)

_____ \$10.00 Weekly Vendors *Weekly vendors must have a signed contract **submitted** to the Chamber office and must pay on-site representative **prior** to setting up.

Please check any that apply:

___ Produce ___ Plants ___ Processed food ___ Meat/Dairy

___ Crafts ___ Non-profit ___ Other _____

Briefly list items you have to sell:

Farmers Market Affidavit

Please Note: Violation or falsification of ANY of the conditions as set forth in the following legal affidavit will result in the IMMEDIATE and PERMANENT LOSS of permission to sell any product at the Ottawa Old Town Farmers Market.

Ottawa Old Town Farmers Market Affidavit

I have read the **Rules and Regulations** and if accepted into this Market, I hereby agree to abide by all the **Rules and Regulations** adopted by Ottawa Old Town Farmers Market. Further, I agree to sell at the Market only such items as those listed in the items to sell description.

I also acknowledge those products must be of my own production or produced at the location(s) described on my application. I acknowledge full responsibility for all my activities in the market and for those assisting me throughout the term of the season's market. I acknowledge the authority of the Market Coordinator and the Ottawa Old Town Farmers Market administrator to immediately settle any disputes regarding product legitimacy, procedural and vendor conduct violations, and impose any penalties, including suspension or removal from the Market. I agree to allow the Market Manager and/or representatives of the Market at any time to inspect the premises where the products offered for sale are produced. Failure to allow an inspection will constitute a violation of Market rules. I understand Ottawa's Old Town Farmers Market does not carry any insurance policies to cover individual participants.

I certify the information contained in this application is true and accurate.

Name of Business: _____

Signature: _____ Date: _____

Hold Harmless and Indemnification - Ottawa, IL Old Town Farmers Market

The undersigned individual, partnership, corporation or limited liability company, its successors and assigns, in consideration of its partnership in Ottawa's Old Town Farmers Market, located in the City of Ottawa, and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, does hereby agree to hold harmless, indemnify and reimburse the City of Ottawa, an Illinois municipal corporation and Ottawa Area Chamber of Commerce and Industry, its officials, employees, successors and assigns, from and against any and all actions, causes of action, claims, demands and expenses, including cost of defense and reasonable and necessary attorney fees, arising out of or in any way connected with the undersigned participation in Ottawa's Old Town Farmers Market, including, but no by way of limitation, claims for personal injury and/or property damage; excepting, however, any such claim or injury directly caused by the negligence or other conduct of the City of Ottawa and/or Ottawa Area Chamber of Commerce and Industry, its officials, employees, servants and agents.

The undersigned acknowledges and agrees that the terms of this Hold Harmless and Indemnification are contractual in nature and are supported by valid consideration. The undersigned represents that he/she has full and complete authority to execute this document.

Dated at Ottawa, IL this _____ day of _____, 20____.

Printed name of individual or entity

Signature of individual, partner or officer

THIS IS A LEGAL DOCUMENT AND CONFERS RIGHTS ON THE CITY AND OTTAWA AREA CHAMBER OF COMMERCE AND INDUSTRY AND CREATES OBLIGATION AGAINST THE PARTY OR ENTITY SIGNING. YOU MAY WISH TO CONSULT AN ATTORNEY BEFORE SIGNING.